

DD / S REGISTERED

**ADMINISTRATIVE - INTERNAL USE ONLY**

DD/S 67-2330

2 MAY 1967

MEMORANDUM FOR: Director of Personnel

SUBJECT :

[REDACTED]

1. I discussed with the Executive Director the proposal concerning [REDACTED] which we had developed and which was set forth in your memorandum of 25 April 1967. It was the Executive Director's decision and that of the Deputy Director that Miss [REDACTED] should be informed that her contract will terminate on 2 May and that we have made a serious effort to provide her with employment in the past few months. It was determined that we will not offer her a clerical position within the Agency as set forth in paragraph 4.

2. This action, of course, does not bar her working [REDACTED] and if she wishes we will continue to assist her in obtaining employment. However, she goes off our rolls as of 2 May. The above information was telephoned to you on 26 April.

SIGNED R. L. Bannerman

R. L. Bannerman  
Deputy Director  
for Support

Att: Memo dtd 25 Apr 67 for DD/S  
fr AD/Pers, same subj

DD/S:RLB:ksd (2 May 67)

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